

ST. JOSEPH SCHOOL SCRIP PROGRAM

2011 – 2012

SCRIP is a term that means “substitute money”. When you purchase SCRIP, you’re purchasing negotiable gift certificates and prepaid cards that are used just like cash. You can use SCRIP to purchase everyday expenses like food, clothing, and other essentials. Every purchase you make earns money for our school. The Great Lakes SCRIP Center purchases large amounts of these certificates/prepaid cards from the participating stores and retailers at a substantial discount. Our school then purchases them from Great Lakes at the discounted price and re-sells them to you for full face value. The discount – from 1 to 18% or more – is our revenue. SCRIP is a popular fundraiser because families don’t have to sell anything; making regular household purchases that would be made anyway, produces revenue. Groceries, clothing, toys, gifts, entertainment, airline tickets, hotel stays, even gasoline can be purchased with SCRIP.

Each participation point is earned by purchasing \$1,000; up to four points can be earned.

- The entire amount earned will be retained by the school.
- Each family has been/will be provided a unique account number that will remain the same year to year. This number should appear on all orders you place to ensure your purchases are accurately recorded. SCRIP is sent home with your oldest student unless “parent pick up” is circled on the registration form; keep us informed if there are changes to this.
- Once each quarter we will provide you with a summary of your purchases, sent home with your oldest child’s report card.
- You will have from June 1st, 2011 until May 31st, 2012 to purchase SCRIP to earn participation points.
- Cash or checks (made out to St. Joseph School) will be accepted for payment. Payment in full is due at the time of ordering. *We regret that credit/debit cards can only be accepted for payment on standing orders, due to the bank fees we incur for their use.*
- SCRIP is not available for purchase during the month of July (or when the school office is closed), so plan ahead and stock up.
- SCRIP is the same as cash and should be handled accordingly. We will not be responsible for certificates that are lost, stolen, or misplaced while in your or your student’s possession.
- Generic SCRIP will be available in \$10 and \$25 certificates with an expiration date of May 31st, 2012.

HOW TO PURCHASE SCRIP

SEND IN AN ORDER FORM: Order forms are included with each Thursday newsletter, along with the “SCRIP Update,” at the school website and in the school office. SCRIP that is “in-stock” is noted in bold type on the order form. If you need SCRIP that we don’t have on hand, we will order it on the next ordering Tuesday and you should normally receive it the following Thursday. If your order cannot be completely filled with our in-stock supply we will partially fill your order and fill the rest as soon as we receive our next order. Orders are placed to Great Lakes around 10:30am; late orders cannot be added but will be held for the following week if it cannot be filled from our supply.

STANDING ORDERS: Standing orders are processed each Monday of the month, September through June. List the SCRIP you want to purchase and designate how often you want the order placed. If paying by check, you may postdate your checks for the date the orders will be filled. You may change or cancel your order with one week’s notice before the Monday it is to be filled.

Great Lakes may run out of a particular certificate and it is placed on back order (this rarely happens). If your order cannot be filled due to a backorder, we will partially fill your order and the backordered item will be sent home the following week. If at that time your order still hasn’t arrived, we will issue you a backorder slip. **Please use the latest order form as changes often occur.** A complete list of participating retailers and their usage guidelines is available online at www.glscrip.com and in the school office. Ordered SCRIP is purchased on your behalf and is not returnable.

A SCRIP team will be set up to sell in the front lobby from 8:30am until 10:30am on school days. Throughout the rest of the day, if someone is available, SCRIP will be sold in the office until 3pm. However we encourage you to send your order in with your student. You may also FAX your order to 248-693-0958 or e-mail it to SCRIP@stjosephlakeorion.org